

P.O Box: 237296 Dubai, United Arab Emirates. Tel : +971 4 264 2110 Fax: +971 4 264 2120 Website: www.pentamep.ae

07th February 2015

Ref: PS/HR-011/07/02/15

Dear,

Mr. Shibu Sathyadasan.

Email: Shibuvakkom@gmail.com

We are pleased to offer you an appointment as **'Charge Hand'** in our organisation with effect on acceptance of your Visa application by Dubai Emigration Authorities and also upon commencement of your work with us on the following terms and conditions. Probation period will be for six months.

Salary	:	A total salary of Dhs: 2,700.00/- made up of Basic Dhs: 1,500.00/- + Dhs: 1,200.00/- allowance + bachelor accommodation and transportation.
Air ticket	:	Every two years with 30 days paid leave for each full year served as per company policy.
Standard Labour Contract	:	Initially for a period of two years (Limited Contract), with option to renew further by mutual consent. One month notice must be given by either party in case of termination of services.
Benefits	:	The Company will be responsible for the normal costs associated with the obtaining visa for you within the limitation of the UAE law.
Confidentiality	:	All information regarding company business must be kept highly confidential. Any breach of information will be considered cause to take legal action and result in immediate dismissal.

May we take this opportunity to welcome you to Penta Star, and wish you good fortune in your appointment.

Yours sincerely,

Jaison P Jacob

Manager

Accepted

Name:	
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Signature :

Date :	
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